## SEMI-STRUCTURED INTERVIEW

**Map of analyzed issues**

**Awareness:**

1. Vision on the organization's IT strategy development

2. IT needs and the company's business strategy
   (IT and the organization's business processes, adjustment degree, mutual interaction)

3. Established IT standards in the organization

4. Identification of company's IT needs  (internal, competition, Internet, literature, external guidelines, advertising, external expert)

5. Supervision means over the implemented IT project
   (expertise in domains and business processes covered by the project, essential information / data in the company's structure)

6. Functional and non-functional requirements for the project products

7. Detailed specification of IT needs under the project
   (in-house prepared, developed in cooperation with the entity implementing and verifying IT needs by the entity)

8. Awareness of technological preparation to implement IT project solutions (ensuring consistency of software created in the IT project together with other IT components)

9. IT project products' acceptance criteria

10. Evaluating the implementation of the established system

11. Expertise in IT project management methodologies, techniques and tools

12. Knowledge of software development processes and tools

13. Awareness of the project products maintenance issues

14. Stakeholders covered by the IT project products functionality

**Commitment:**

1.  Willingness to the project implementation involvement at various stages

2.  Openness and flexibility towards changes in the project envolvement

3.  Willingness to undergo /organize trainings with regard to the IT project implementation

4.  Cooperation with the entity implementing the IT project (degree and nature of participation in the project, form / method of communication, frequency)

5.  Determinants of participation during the IT project implementation (senior management support, adequate resources, participation, invitation or lack from the entity implementing the IT project)

6.  Method of delivering necessary data from the organization to the implemented IT system

7.  Readiness to monitor the IT project and testing solutions

8.  Readiness to initiate changes into the IT project

9.  Willingness to participate in solving the IT project current issues

10. Priority of the implemented IT project

11. Providing substantive input of the project implementation at various stages

12. Readiness to act proactively for saving resources